



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Planning and Community Committee**
Councillors B. Soane (Chairman); K. Baker; D. Bragg; R. Horskins; L. Guttridge;
C. Jewell; V. Lewis; J. Sartorel; P. Singh; J. Taylor

NOTICE IS HEREBY GIVEN that a meeting of the Planning and Community Committee will be held at the Oakwood Centre at 7:45 pm on Tuesday 29 April 2025, at which your attendance is requested.

The Town Council reserves the right to record and broadcast this meeting. Anybody attending the meeting will, by virtue, consent to having their image and audio recorded for this purpose.

Kevin Murray
Town Clerk

A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 1 APRIL 2025** Page 5
To approve the minutes of the Planning and Community Committee meeting held on 1 April 2025 and for the Chairman to sign them as a true record.
4. **ACTIONS / FOLLOW UPS** Page 13
To review the actions / follow ups arising from previous meetings of the committee. ***(Appendix 4)***
5. **CURRENT PLANNING APPLICATIONS** Page 15
To consider current planning applications and agree comments to be forwarded to the planning authority. ***(Appendix 5)***
6. **PLANNING DECISIONS** Page 17
To note information on decision notices received from the planning authority since the last meeting. ***(Appendix 6)***

7. **PLANNING APPEALS**

To note the following appeal decision:

Application: 242124
Location: 32 Wilmington Close, Woodley, Wokingham, RG5 4LR
Proposal A ground floor wraparound extension, first floor side extension, internal alterations and all associated works.
(Woodley Town Council had no objections to the proposal.)
Decision: The appeal was dismissed.

8. **PRIOR APPROVAL APPLICATION**

This type of application does not require consultation.

To note application 250904:

Location: 7 Hitch Hill Close, Earley, Wokingham, RG6 1FT
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.00m, for which the maximum height would be 3.57m and the height of the eaves 2.55m.

9. **LISTED BUILDING CONSENT APPLICATION**

This type of application only requires consultation with adjoining neighbours of the site.

To note application 250792:

Location: 11 Headley Road, Woodley, Wokingham, RG5 4JB
Proposal: Application for Listed Building consent for the proposed windows and front porch replacement.

10. **REVIEW OF PREMISES LICENCE APPLICATION**

To note Wokingham Borough Council have received an application for a review of the premises licence in relation to Brecon Road Food & Wine, 1 The Parade, Brecon Road, Woodley, RG5 4PS.

Comments were sought, with the deadline prior to this meeting. As such, details were circulated to Members of the Committee via email and no comments were received, with a response provided to Wokingham Borough Council confirming as such.

11. **CYCLING & WALKING TASK & FINISH WORKING GROUP**

To note **Report No. PC 3/25** of the Cycling & Walking task & finish working group meeting held on 22 April 2025. Page 19

There were no recommendations made at this meeting due to be considered by the Committee.

12. **TRANSPORTATION & HIGHWAYS**

a) Community Speedwatch

To receive an update on the Council's Community Speedwatch activities.

b) Highways Issues

To highlight and discuss any highways issues noted by Members.

13. **COMMUNITY ISSUES**

To highlight and discuss any recent community issues noted by Members.

14. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- Promise Inclusion – March 2025

15. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

16. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

17. **ENFORCEMENT ISSUES**

a) To note the enforcement notifications listed in ***Appendix 17a.***

Page 21

b) To note the enforcement case closures listed in ***Appendix 17b.***

Page 22

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Minutes of a Meeting of the Planning and Community Committee held at the Oakwood Centre on Tuesday 1 April 2025 at 7:45 pm

Present: *Councillors: B. Soane (Chairman); K. Baker; D. Bragg; L. Guttridge; J. Sartorel; P. Singh; J. Taylor*

Officers present: *K. Murray, Town Clerk; M. Filmore, Deputy Town Clerk*

Also present: *Cllr R. Horskins (virtual attendance)
3 members of the public*

183. **APOLOGIES**

Apologies for absence were received from Councillors Horskins, Jewell and Lewis. Councillor Horskins attended the meeting virtually.

184. **DECLARATIONS OF INTEREST**

With regards to potential declarations of interest, Councillor Taylor highlighted that a friend had commented on planning application 250469 – 10 The Ridgeway – and Councillor Bragg advised he lived in the same road but some distance away from the site of planning application 250720 – 20 Farriers Close. The Deputy Town Clerk confirmed these would not be considered pecuniary or prejudicial interests and the Councillors may continue to take part in the discussions around these applications.

185. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 4 MARCH 2025**

RESOLVED:

- ◆ That the minutes of the Planning and Community Committee meeting held on 4 March 2025 be approved and be signed by the Chairman as a true and accurate record.

186. **ACTIONS / FOLLOW UPS**

Members noted the information provided in the Actions and Follow ups document, provided in the agenda.

187. **CURRENT PLANNING APPLICATIONS**

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

188. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

189. **TREE PRESERVATION ORDERS**

189.1 **RESOLVED:**

- ◆ To note the following application for works to protected trees received by Wokingham Borough Council:

Application: 250455
Location: TPO 281971, Area 1: Norris Copse, Waingels Road, Charvil, Berkshire.
Proposal: G1, Ash – Fell all diseased and dangerous Ash trees alongside Waingels Road and the entrance to Waingels College; top selected Ash trees and leave as monoliths, and fell any ash trees with 40% canopy loss in the rest of Norris Copse. T1, Oak – Reduce dead tree to monolith.

Application: 250571
Location: TPO 3/1951, Woodland 3: 106 Nightingale Road, Woodley, Wokingham, RG5 3LY.
Proposal: T1, Sweet Chestnut – Repollard.
G2, Laurel – Cut back face of hedge and reduce height by approx. 1m.

Application: 250572
Location: TPO 3/1951, Woodland 3: 108 Nightingale Road, Woodley, Wokingham, RG5 3LY.
Proposal: T4 – T8, Sweet Chestnut x 5 – Repollard.

Application: 250573
Location: TPO 3/1951, Woodland 3: 104 Nightingale Road, Woodley, Wokingham, RG5 3LY.
Proposal: G3, Laurel - Cut back face of laurel hedge to be approx. level with back of shed and reduce height to match hedge at no. 106 Nightingale Road.

Application: 250658
Location: TPO 3/1951, Woodland 3: 34 Plymouth Avenue, Woodley, Wokingham, RG5 3SG.
Proposal: T1, Maple – Reduce in radial spread by approx. 2.5m from 6m to 3.5m; remove failed tree from canopy.

Application: 250659
Location: TPO 3/1951, Area 1: Land adjacent to 34 Plymouth Avenue, Woodley, Wokingham, RG5 3SG.
Proposal: T2, Oak - Reduce lower extended branches by 2m to the nearest suitable growth point (reducing the radial spread from 9m to 7m) to bring in line with the bulk of the canopy.
T3, Oak - Reduce one indicated branch by 2m to the nearest suitable growth point (reducing the radial spread from 8m to 6m) to bring line with boundary. T4, Unknown Species – Remove failed, possibly dead tree.

Application: 250687
Location: TPO 1307/2009: 29 Wroxham Road, Woodley, Wokingham, RG5 3AX.
Proposal: T6, Oak – Reduce lateral branches overgrowing the rear garden by 3m.

189.2 **RESOLVED:**

- ◆ To note that Wokingham Borough Council has confirmed the following Tree Preservation Order:

TPO 1990/2025 - tree at 36 Millbank Crescent, Woodley, Wokingham, B Berks, RG5 4ER

190. **PLANNING APPEALS**

RESOLVED:

- ◆ To note the following decision made by the Planning Inspectorate in relation to a planning appeal:

Application: 241638
Location: 45 Ravensbourne Drive, Woodley, RG5 4LJ
Proposal Construction of a new accessible two-bedroom single storey dwelling, following the demolition of the existing redundant garages on the site
(Woodley Town Council had no objections to the proposal.)
Decision: The appeal was dismissed.

191. **ADVERTISEMENT CONSENT**

RESOLVED:

- ◆ To note the following application for advertisement consent received by Wokingham Borough Council:

Application: 250448
Location: Headley Park Area Ten, Headley Road East, Woodley, Wokingham
Proposal Application for advertisement consent for the removal of existing main site ID sign and replace with 1 no. freestanding non illuminated site ID sign and install 1 no. freestanding non illuminated tenant directory.

192. **TRANSPORTATION & HIGHWAYS**

192.1 **Community Speedwatch**

Councillor Taylor advised that there was little to report, however a new speedwatch location in Mohawk Way has now been agreed, and the group are currently considering a potential new location to the northern end of Butts Hill Road.

192.2 **Highways Issues**

The Chairman raised a concern over the lack of pavement space for wheelchair users on Waingels Road.

193. **CHARVIL NEIGHBOURHOOD PLAN**

One comment was made in relation to the Charvil Neighbourhood Plan which was that it references a desire for a cycle route from Charvil to Woodley town centre, and that the Council would strongly support this as it matches the aims of the Cycling & Walking task & finish working group

RESOLVED:

- ◆ To respond to the Charvil Neighbourhood Plan consultation with no specific comments, other than to state support for the indicated cycle route from Charvil to Woodley town centre.

194. **COMMUNITY ISSUES**

It was highlighted that there had been rumours of Wokingham Borough Council seeking to introduce additional car park charges, and that these potentially might cover Ashenbury Park. Members noted the Borough Council had advised this was not the case, but it was commented that, were this to happen, it would likely be approved via an Individual Executive Member Decision (IEMD). Members asked that Officers contact Wokingham Borough Council to ensure the Town Council is advised in advance of any potential introduction of car parking charges affecting Woodley, including those to be decided via an IEMD.

195. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - Berkshire Association of Local Councils newsletter – March 2025

196. **FUTURE AGENDA ITEMS**

There were no future agenda items suggested by Members

197. **PUBLICITY/WEBSITE**

There were no publicity and website items raised by Members.

198. **ENFORCEMENT ISSUES**

RESOLVED:

- ◆ To note the information on enforcement issues received from the planning authority, as given in the agenda.

The meeting closed at 8.50 pm

Woodley Town Council

Observations on the following Planning Applications made at the Planning & Community Committee meeting held on 1 April 2025

Application No. & Address	Proposal
250200 62 Reading Road, Woodley, Wokingham, RG5 3DB	Householder application for the proposed two storey front, side and rear extensions, including the erection of a 2 no. sky lights. Along with a loft conversion to create habitable accommodation and changes to fenestration. Followed by the demolition of the existing garage.
Observations: No objections.	
250434 44 Coppice Road, Woodley, Wokingham, RG5 3RA	Householder application for the proposed two storey side extension. Plus, the erection of a new porch and changes to fenestration. Following the demolition of the existing chimney.
Observations: No objections.	
250442 Land adjacent to Whispering Pines, Perimeter Road, Woodley, RG5 4TE	Full application for the proposed erection of 1 no. three bedroom dwelling with bin/cycle store, plus associated access, parking and landscaping, following demolition of the existing outbuildings.
Observations: No objections.	
250468 8 Butts Hill Road, Woodley, Wokingham, RG5 4NH	Householder application for the proposed erection of a pitched roof onto existing outbuilding including roof lights to facilitate loft accommodation (part-retrospective).
Observations: No objections.	
250469 10 The Ridgeway, Woodley, Wokingham, RG5 3QD	Householder application for the proposed erection of an outbuilding to rear (retrospective).
Observations: The Planning & Community Committee have considered this application. They noted comments by neighbours regarding the height of the development, and noted the application would likely have been allowed under permitted development were the height to have been under 2.5m. As such, and in recognition of the comments from neighbours, the Committee determined not to submit any specific comments other than asking for the neighbours comments to be taken into account.	

250480 2 Comet Way, Woodley, Wokingham, RG5 4NZ	Householder application for the proposed erection of single storey front and rear extensions and a part first floor part two storey side extension, plus part conversion of the garage to habitable accommodation and changes to fenestration.
Observations: No objections.	
250500 37 Coppice Road, Woodley, Wokingham, RG5 3RA	Householder application for the proposed replacement of existing conservatory roof, including raising of the pitch plus changes to fenestration to include insertion of 3no. rooflights.
Observations: No objections.	
250507 13 Cornfield Road, Woodley, Wokingham, RG5 4QA	Householder application for the proposed erection of a outbuilding in the garden to be used as an self contained annexe.
Observations: The Planning & Community Committee have considered this application and whilst they had no objections to the development they requested relevant conditions be added which ensure the outbuilding remains ancillary to the main dwelling and cannot be used in the future as a separate dwelling.	
250520 35 Crockhamwell Road, Woodley, RG5 3LE	Householder application for proposed alterations to detached garage and incidental/ancillary use to dwelling (part retrospective).
Observations: No objections.	
250541 28 Tennyson Road, Woodley, Wokingham, RG5 3RH	Householder application for the proposed erection of a replacement fence(retrospective).
Observations: No objections.	
250575 6 Dundela Close, Woodley, RG5 3NN	Householder application for proposed single storey front infill extension to the existing garage, along with a single storey rear extension and changes to fenestration. Followed by the demolition of the existing rear extension and conservatory.
Observations: No objections.	
250601 2 Wroxham Road, Woodley, RG5 3AT	Householder application for proposed single storey rear extension.
Observations: No objections.	

250609 17 Retford Close, Woodley, Wokingham, RG5 4TP	Householder application for the proposed erection of a front porch. Plus, the erection of a pitched roof at the front of the garage, single storey rear extension with feature lantern and changes to fenestration.
Observations: No objections.	
250674 18 Rochester Avenue, Woodley, RG5 4NA	Householder application for the proposed garage conversion into office space plus changes to fenestration (PART - RETROSPECTIVE).
Observations: No objections.	
250720 20 Farriers Close, Woodley, RG5 3DD	Householder application for the proposed erection of a single storey front and rear extension, plus conversion of the garage into habitable accommodation, changes to fenestration following the demolition of the existing conservatory.
Observations: No objections.	
250736 42 South Lake Crescent, Woodley, RG5 3QJ	Householder application for the proposed erection of single storey front extension creating porch, two storey side extension, two storey rear extension plus conversion of loft to create habitable accommodation to include 1no. dormer, rooflights, solar panels and changes to fenestration.
Observations: No objections.	

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ACTIONS & FOLLOW UPS FROM PREVIOUS MEETINGS

Meeting Date:		14 November 2023	
Minute	Action	Progress Update	Last Updated
115	When Local Plan implemented, consider updating / evaluating benefit of Woodley Design Statement.	Awaiting approval of WBC's Local Plan – scheduled adoption date (if approved) is December 2025.	19/08/24

Meeting Date:		30 January 2024	
Minute	Action	Progress Update	Last Updated
172	Members to consider potential locations for new Town Council noticeboards.	Project is with the Amenities team, awaiting available staff resource – locations will presented to future P&C Committee for consideration.	02/01/25

Meeting Date:		27 February 2024	
Minute	Action	Progress Update	Last Updated
188	Cycling & Walking working group to discuss school parking with WBC's My Journey team.	Cllr Taylor advised Members (4 Feb 2025) that the group does not have capacity to progress this at this time.	30/01/25

Meeting Date:		21 May 2024	
Minute	Action	Progress Update	Last Updated
11.3	Cllr Guttridge to provide Deputy Town Clerk with experience of issues with disabled parking bays in Headley Road Car Park – DTC to then write to WBC to advise them of these.	WBC have confirmed disabled bays meet national standard, but ramp to pavement does not; a new footway/ramp across the grass verge is required. WBC will do this alongside the installation of a new pedestrian crossing on Headley Road – due to take place between 12 – 30 May 2025.	30/01/25

Meeting Date:		12 December 2024	
Minute	Action	Progress Update	Last Updated
116	Contact management committee responsible for new noticeboard on Loddon Park estate, to request access / take over responsibility for the noticeboard.	Town Clerk advised Members (4 Feb 2024) that he has written to the management companies involved and is awaiting a response.	27/02/25
116	Councillor Taylor to review the Woodley Design Statement and identify key elements to be highlighted to Councillors, which can be taken into account when responding to planning applications.		

Meeting Date:		1 April 2025	
Minute	Action	Progress Update	Last Updated
194	Contact Wokingham Borough Council to ensure the Town Council is advised in advance of any potential introduction of car parking charges affecting Woodley, including those to be decided via an IEMD.	COMPLETE Email sent 2 April 2025. WBC responded to confirm that any changes to, or new car parking charges, need to be effected via an updated Traffic Regulation Order, which would require public consultation.	22/04/25

Once reported as complete, actions / follow ups will be removed from future reports.

PLANNING APPLICATIONS

Application No.	Address	Proposal	Parish Ward	Borough Ward
250730	25 Colemans Moor Lane, Woodley, Wokingham, RG5 4BT	Householder application for the proposed erection of a part single, part two storey side/rear extension, following demolition of existing porch, conservatory and garage.	Loddon Airfield South	Loddon
250831	72 Bungalow 72b, Headley Road, Woodley, Wokingham, RG5 4JE	Householder application for the proposed erection of a single storey side extension plus changes to fenestration.	Bulmershe	South Lake
250878	146 Butts Hill Road, Woodley, Wokingham, RG5 4NY	Householder application for the proposed erection of 1no. detached outbuilding.	Coronation Central	Bulmershe & Coronation
250909	42 Dunbar Drive, Woodley, Wokingham, RG5 4HA	Householder application for proposed erection of a single storey rear extension following conversion of existing garage to create habitable accommodation.	Loddon Airfield	Loddon
250651	120 Fairwater Drive, Woodley, Wokingham, RG5 3JB	Householder application for a proposed single storey side and rear extension.	South Lake North	South Lake
250755	53 Drovers Way, Woodley, Wokingham, RG5 3PH	Householder application for the proposed erection of a single storey rear extension following demolition of the existing rear canopy roof and detached outbuilding.	Loddon Airfield West	South Lake
250759	45 South Lake Crescent, Woodley, Wokingham, RG5 3QJ	Householder application for the proposed erection of a single storey side extension following demolition of the existing single storey side extension, plus changes to fenestration.	Loddon Airfield West	South Lake
250796	1 Kingfisher Drive, Woodley, Wokingham, RG5 3LG	Householder application for the proposed garage conversion into habitable accommodation to form an annexe. Plus, a front canopy over the porch and changes to fenestration.	South Lake South	South Lake

250807	26 Fitzroy Crescent, Woodley, Wokingham, RG5 4EU	Householder application for proposed erection of a new conservatory following the demolition of the existing.	Loddon Airfield South	Loddon
250823	Land at Headley Road East, Woodley, Wokingham, RG5 4SN	Application to vary condition 32 of planning consent 213106 (granted at appeal, ref: APP/X0360/W/22/3306963), as varied by Section 73 of Town and Country Planning Act 1990 (as amended) planning permission 242532, for the proposed erection of 5 no. buildings for commercial development to provide flexible light industrial, general industrial, and storage and distribution uses, with ancillary offices, associated car parking, formation of new accesses, and landscape planting, following demolition of existing buildings. Condition 32 refers to the timing of deliveries at units 9 and 10 and the proposal is to vary the condition to lift the restriction in respect of Unit 9 only.	Bulmershe	Loddon
243015	25 Kingsford Close, Woodley, Wokingham, RG5 4DT	Householder application for proposed two storey side extension.	Coronation Central	Bulmershe & Coronation
250913	13 Wilmington Close, Woodley, Wokingham, RG5 4LR	Householder application for the proposed erection of a single storey front extension to form porch, following demolition of existing porch.	South Lake North	South Lake
250923	59 Woodlands Avenue, Woodley, Wokingham, RG5 3HF	Householder application for the proposed erection of a single storey rear extension following part demolition of existing living/dining room and chimney, plus conversion of the loft, including the insertion of 2no. dormers to create first floor habitable accommodation.	Loddon Airfield South	Loddon
250932	179 Loddon Bridge Road, Woodley, Wokingham, RG5 4BP	Full application for the proposed erection of 1no. 4 bedroom dwelling to include rooflights plus restoration of entrance brick wall following demolition of existing dwelling.	Bulmershe	South Lake

Woodley Town Council
PLANNING DECISIONS

WITHDRAWN – NO DETERMINATION MADE BY WOKINGHAM BOROUGH COUNCIL

Ref. / Address	Details
NONE	

REFUSED – CONTRARY TO TOWN COUNCIL RECOMMENDATION

Ref. / Address	Details
NONE	

REFUSED – ENDORSING TOWN COUNCIL RECOMMENDATION

Ref. / Address	Details
NONE	

APPROVED – CONTRARY TO TOWN COUNCIL RECOMMENDATION

Ref. / Address	Details
241926 Land at Headley Road East, Woodley, RG5 4SN	Proposal: Application to vary condition 32 of planning consent 213106 (granted at appeal, ref: APP/X0360/W/22/3306963), as varied by Section 73 of Town and Country Planning Act 1990 (as amended) planning permission 242532, for the proposed erection of 5 no. buildings for commercial development to provide flexible light industrial, general industrial, and storage and distribution uses, with ancillary offices, associated car parking, formation of new accesses, and landscape planting, following demolition of existing buildings. Condition 32 refers to the timing of deliveries at units 9 and 10 and the proposal is to vary the condition to lift the restriction in respect of Unit 9 only. WTC's objections: - Unacceptable impact on neighbouring properties during the hours of 11pm to 7am - The Planning Inspector imposed the working hours condition and there is no justification to alter this - Nighttime vehicle movements are unneighbourly and increase noise pollution Key WBC Officer Report comments: - Proposals for variation of a condition do not need to provide a justification – the LPA can only consider whether the condition continues to meet the required tests outlined in paragraph 57 of the NPPF. - Original request to remove condition for both units 9 and 10 was reduced to unit 9 only to resolve concerns raised – unit 9 is noted as being located further away from noise receptors. - Various noise mitigation measures have been proposed following noise impact assessments, resolving WBC Environmental Health Officer's concerns.

APPROVED – ENDORSING TOWN COUNCIL RECOMMENDATION

Ref. / Address	Details
250228 10 Shepherds Hill, Woodley, RG6 1BB	Householder application for the proposed single storey front and rear extensions, including the erection of 2 no. roof lights and changes to fenestration.
250341 53 Church Road, Woodley, RG5 4QG	Householder application for the proposed erection of a single storey front extension including a new porch, plus changes to fenestration.
250386 38c Silver Fox Crescent, Woodley, RG5 3JA	Application to vary condition 2 of planning consent 230861 for the proposed erection of 1 no. self-build four bedroom detached dwelling with detached garage and parking. Condition 2 refers to the approved details, and the variation is to enable the relocation of the porch and to connect the side and rear dormers, plus addition of a rooflight and changes to fenestration.
250447 45 Fosters Lane, Woodley, RG5 4HH	Householder application for the proposed erection of a single storey front extension to form porch, single storey side extension following demolition of existing canopy roof plus changes to fenestration.
250469 10 The Ridgeway, Woodley, RG5 3QD	Householder application for the proposed erection of an outbuilding to rear (retrospective).
250480 2 Comet Way, Woodley, RG5 4NZ	Householder application for the proposed erection of single storey front and rear extensions and a part first floor part two storey side extension, plus part conversion of the garage to habitable accommodation and changes to fenestration.

**Report of a meeting of the Cycling & Walking Task & Finish Working Group held
on Tuesday 22 April 2025 at 11.30am**

Members Present: Cllr. J. Taylor (Chairman)
Cllr C. Jewell
Steve Vale (Loddon Valley Ramblers)

Officers present: M. Filmore, Deputy Town Clerk;

Also present: Cllr M. Alder – Executive Member - Active Travel, Transport & Highways
Alison Flawith – MyJourney
Rob Curtis – Transport Planning
(Wokingham Borough Council)

1. APOLOGIES

Apologies for absence were received from Karen Robertson.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

3. MEETING – 6 JANUARY 2025

Members noted the report of the committee's meeting held on 6 January 2024, as provided in the agenda.

4. WOODLEY LOCAL CYCLE NETWORK (WLCN)

Cllr Taylor set out the background to the group and detailed their work so far, highlighting the development of a cycle network across Woodley focused on cycling as a mode of transport, rather than for leisure.

It was noted the group had now travelled each route previously identified, with each assessed for their suitability as well as noting infrastructure issues and potential locations where signage might be needed.

Rob Curtis advised that, when routes are finalized, it would be worthwhile speaking with Wokingham Borough Council's cycle champion – Helen Littler. He advised that she has been tasked with reviewing the routes across Wokingham's Local Cycling & Walking Infrastructure Plan (LCWIP) – it was highlighted that the LCWIP was a live document, with routes able to be changed at any time. Rob advised that, by feeding routes and infrastructure issues into Helen, these could be incorporated into the LCWIP and be considered for funding when it becomes available. It was noted that schemes were often reviewed against 9 active travel objectives, with those that meet the most objectives seen as the most appropriate for funding. Rob confirmed these objectives would be shared with the group.

Alison advised the group of the Love to Ride website and app (www.lovetoride.net). This site allows cyclists to rate routes they travel along, and the resulting map displays routes with a colour depend on how highly they are rated. Alison explained that this map, whilst not officially managed by Wokingham, was fed into by 3,000 local cyclists, including 97 from Woodley, and gave a good idea of which routes were seen as less safe.

The group discussed what the next steps in the project might be, and it was agreed the group would need to finalise the route maps and then consider where signage would be needed.

In relation to signage, Wokingham Officers stated it would be desired to have a cross-borough design standard used, with signage similar across the area. Again, it was suggested conversations with Helen Littler should take place at the point that signage is ready to be discussed.

Rob confirmed that Wokingham Borough Council has some revenue budget available which might be available to fund the installation of signage, advising that projects under £10k are easier to sign off.

A suggestion was made that, at the next meeting of the group, a discussion might be held around the terminology used to discuss the cycle routes which were being identified. Whilst the word 'safer' was being used currently, it was acknowledged there was no data to back up the safety of routes and that it was more a perception of which routes might be safer than others. It was suggested a different term might be used, such as cycle friendly routes, or suitable cycle routes, or quieter cycle routes.

Steve highlighted that, as the name of the working group suggests, walking should also feature on any signage, and suggested any signage might show both an image of a bicycle and a pedestrian

RESOLVED:

- ◆ For Cllr Jewell to contact Wokingham Borough Council's MyJourney team to ask if a Town Council representative could work with the group.
- ◆ For the Deputy Town Clerk to contact the MyJourney team to ask for a representative to attend the next meeting of the working group.

The meeting closed at 12.48 pm

APPENDIX 17a

ENFORCEMENT NOTIFICATIONS - 29th April 2025

Below are the details of potential planning enforcement issues / breaches of planning permission which have been reported by members of the public to Wokingham Borough Council and are awaiting investigation / resolution.

ADDRESS	POTENTIAL BREACH REPORTED
41 Highgate Road, Woodley RG5 3ND	Tree been felled which covered by a Tree Preservation Order
19 Quentin Road, Woodley RG5 3NF	Driveway concreated over without planning permission and non-permeable
1b Rickman Close, Woodley RG5 3LL	Unauthorised metal fence built on garage carpark land

ENFORCEMENT CLOSURES - 29th April 2025

Below are outcomes / resolutions in relation to planning enforcement issues / breaches of planning permission which have been reported by members of the public to Wokingham Borough Council.

ADDRESS	POTENTIAL BREACH REPORTED	INVESTIGATION OUTCOME / RESOLUTION
24 Rothwell Garden, Woodley RG5 4TJ	Breach of condition on planning permission 231828 regarding window and length of extension	Voluntary compliance
68 Western Avenue, Woodley RG5 3BH	Building work without permission	No breach
Formerly Travis Perkins, Woodley Green, Woodley RG5 4QP	Commencement of 23615	No breach
18 Rochester Avenue, Woodley RG5 4NA	Garage conversion to habitable living space with changes to fenestration	Application submitted
330 Headley Road East, Woodley RG5 4SJ	Over 2m fence erected without permission along alleyway	Voluntary compliance