Woodley
Town Council

The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Leisure Services Committee**
Councillors: D. Smith (Chairman) D. Bragg; Y. Edwards; D. Errawalla; M. Firmager; K. Gilder; C. Jewell; M. Kennedy; V. Lewis; P. Singh;

NOTICE IS HEREBY GIVEN that a meeting of the Leisure Services Committee is to be held at the Oakwood Centre at 8:00pm on Tuesday 14 January 2025, at which your attendance is requested.

The Town Council reserves the right to record and broadcast this meeting. Anybody attending the meeting will, by virtue, consent to having their image and audio recorded for this purpose.

Kevin Murray
Town Clerk

AGENDA

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.

3. **MINUTES OF THE MEETING HELD ON 19 NOVEMBER 2024**
To approve the minutes of the meeting of the Leisure Services Committee held on 19 November 2024 and for the Chairman to sign them as a true and accurate record. ***(These minutes were provided in the Full Council agenda of 3 December 2024)***

4. **ACTIONS / FOLLOW UPS**
To review the actions and follow ups arising from previous meetings of the committee. ***(Appendix 4)*** Page 3

5. **BUDGETARY CONTROL**
To note **Report No. LS 1/25**. Page 5

6. **WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES**
To receive **Report No. LS 2/25**. Page 6

7. **PARKS AND BUILDINGS**
To receive **Report No. LS 3/25**. Page 8

8. **CHARGES 2025/26**
To consider the proposed charges for 2025/26 - **Report No. LS 4/25.** Page 9

9. **REVISED ESTIMATES 2024/25**
To consider the Revised Estimates for 2024/25 - **Report No. LS 5/25.** Page 10

10. **BUDGET ESTIMATES 2025/26**
To consider the Budget Estimates for 2025/26 - **Report No. LS 6/25.** Page 11

11. **YOUTH GRANT APPLICATIONS**
To consider the following Youth Grant applications received:

Chattertots	£3000	Towards the cost of providing weekly early interventions for children with Downs Syndrome, with main sessions running from Woodley Baptist Church.
Loddon District Scout Council	£3000	Towards the cost of building new headquarters at Paddicks Pitch, Waingels Road, Woodley

The Youth Grant fund, which started at £30,000, currently has £3,240 remaining.

Full applications are provided for Members information in the separate **Confidential Appendix**. The Youth Grants guidelines are attached at **Appendix 11**. Page 12

12. **ANNUAL GRANT APPLICATIONS**
To consider **Report No. LS 7-25**, which sets out three annual grant applications which the Planning & Community Committee have requested that the Leisure Services Committee consider funding using unspent 2024/25 Youth Service grant. Page 14

Full application details are provided for Members information in the separate **Confidential Appendix**.

13. **FRIENDS OF WOODFORD PARK UPDATE**
To note that, in light of the time of year and the previous report being provided in November, Friends of Woodford Park have advised they have no reported update at this time.

14. **FUTURE AGENDA ITEMS**
To propose future agenda items for the Committee's consideration.

15. **PUBLICITY & WEBSITE**
To consider which items to publicise.

ACTIONS & FOLLOW UPS FROM PREVIOUS MEETINGS

Meeting Date:	5 September 2023		
Minute	**Action**	**Progress Update**	**Last Updated**
17	Add potential re-installation of a 'graffiti wall' to the Council's projects list.	No progress – once considered, and if approved, will be added to projects list.	02/11/23

Meeting Date:	7 November 2023		
Minute	**Action**	**Progress Update**	**Last Updated**
34	Consider options for improving play equipment at the Wheble Park, to be reported back to the Committee at the next meeting.	S&R (26 Nov 24) determined Town Clerk to pursue extension of current lease of Wheble Park with Reading Borough Council, and then pull together fully costed proposal for improvements, including a long-term financial plan for maintaining and potential renewal of equipment at the end of its lifespan, to be presented to a future Strategy & Resources Committee meeting.	09/01/25

Meeting Date:	16 January 2024		
Minute	**Action**	**Progress Update**	**Last Updated**
52	For S&R to review the nature and purpose of the Youth Grant guidelines, approved in September 2023, in light of the P&C's referral of Annual Grant applications to LS for consideration under the Youth Grant budget	Final Youth Grant requests to be considered at this meeting (14 Jan). If all money allocated, then no further action required.	09/01/25

Meeting Date:	16 January 2024		
Minute	**Action**	**Progress Update**	**Last Updated**
56	For a report on the potential installation of paths at the northern end of Woodford Park to be provided at a future LS meeting.	Initial costings for different surface options along with repairs to other areas have been obtained. Solid path options are likely to be in the region of £150,000 - £200,000 and it is proposed that this be considered by the Strategy and Resources Committee in the context of the potential redevelopment of Woodford Park Leisure Centre and included as part of that project.	14/11/24

Meeting Date:	2 April 2024		
Minute	**Action**	**Progress Update**	**Last Updated**
64	Add Council's emergency contact number to signage on the public toilet	No update - Emergency number will be added to all public space signage when possible.	14/11/24
68	Conduct structural survey of the sports hall at WPLC	**COMPLETE** Survey undertaken a report feedback – will be included in future WPLC Redevelopment project work.	09/01/25

Meeting Date:	3 September 2024		
Minute	**Action**	**Progress Update**	**Last Updated**
20	Town Clerk to investigate pile of mud/grass near entrance to allotment site	**COMPLETE** Pile no longer in place.	09/01/25

Meeting Date:	19 November 2024		
Minute	**Action**	**Progress Update**	**Last Updated**
34.4	Officers to update Strategy for Youth Services and present to LS.	No progress as yet.	09/01/25

Once reported as complete, actions / follow ups will be removed from future reports.

Report No LS 1/25

LEISURE SERVICES COMMITTEE BUDGETARY CONTROL	Month 8 66.67%			2024/25
EXPENDITURE	**Revised Budget 2024/25**	**Actual Exp as at 30/11/2023**	**Actual Exp as at 30/11/2024**	**Actual Exp as % of Budget 2024/25**
Woodford Park LC & 3G pitch	458,683	272,458	308,615	67.28%
Grounds Maintenance	58,665	35,271	38,806	66.15%
Football	25,648	15,608	9,768	38.08%
Cricket	16,231	11,706	13,118	80.82%
Bowling Green	16,231	11,706	13,118	80.82%
Woodford Park	54,886	34,788	32,850	59.85%
Garden of Remembrance	9,229	5,885	6,212	67.31%
Play areas and open spaces	19,810	11,400	14,841	74.92%
Coronation Hall	35,453	17,527	20,966	59.14%
Chapel Hall	27,934	12,851	16,242	58.14%
Allotments	27,229	23,626	11,370	41.76%
Amenities	8,743	4,212	5,938	67.92%
Events	17,192	8,741	11,955	69.54%
Public toilet	5,666	2,643	1,944	34.31%
Youth Services	35,000	0	1,000	2.86%
TOTAL	816,600	468,422	506,743	62.06%

LEISURE SERVICES COMMITTEE BUDGETARY CONTROL	Month 8 66.67%			2024/25
INCOME	**Revised Budget 2024/25**	**Actual Inc as at 30/11/2023**	**Actual Inc as at 30/11/2024**	**Actual Inc as % of Budget 2024/25**
Woodford Park LC & 3G pitch	455,375	338,557	382,963	84.10%
Grounds Maintenance	525	429	215	40.95%
Football	13,125	8,971	7,178	54.69%
Cricket	7,928	7,550	7,225	91.13%
Bowling Green	8,523	7,589	8,218	96.42%
Woodford Park	5,975	1,640	3,432	57.44%
Garden of Remembrance	1,365	533	703	51.50%
Play areas and open spaces	0	0	0	0.00%
Coronation Hall	40,784	25,060	28,114	68.93%
Chapel Hall	37,613	22,370	26,737	71.08%
Allotments	15,662	199	1,148	7.33%
Amenities	0	0	0	0.00%
Events	0	0	0	0.00%
Public toilet	525	49	89	16.95%
Youth Services	0	0	0	0.00%
TOTAL	587,400	412,947	466,022	70.30%
NET	229,200	55,475	40,721	24.20%

WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES

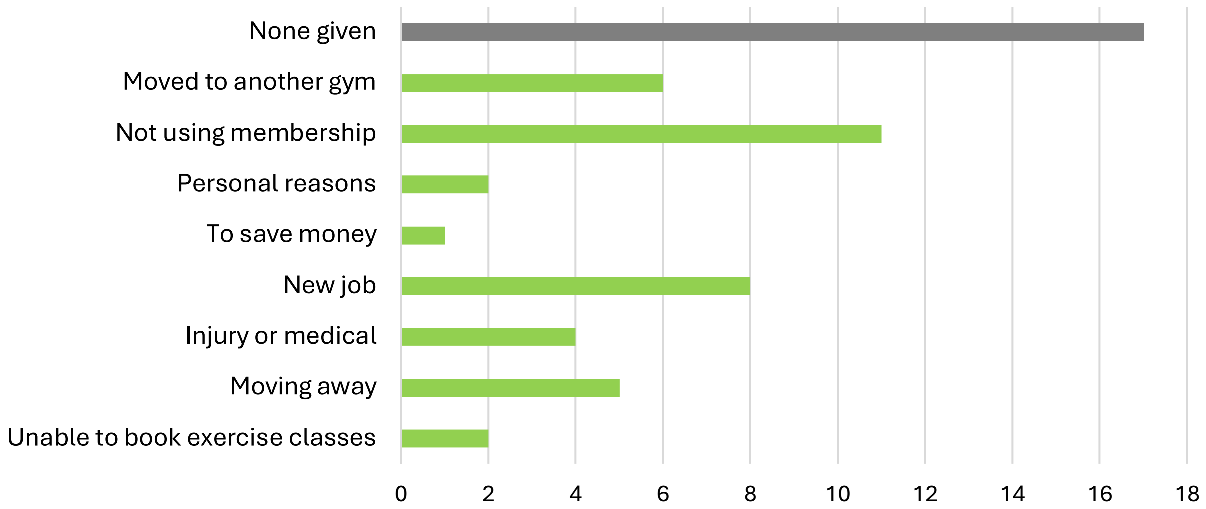
REPORT OF THE LEISURE SERVICES MANAGER

PURPOSE OF REPORT

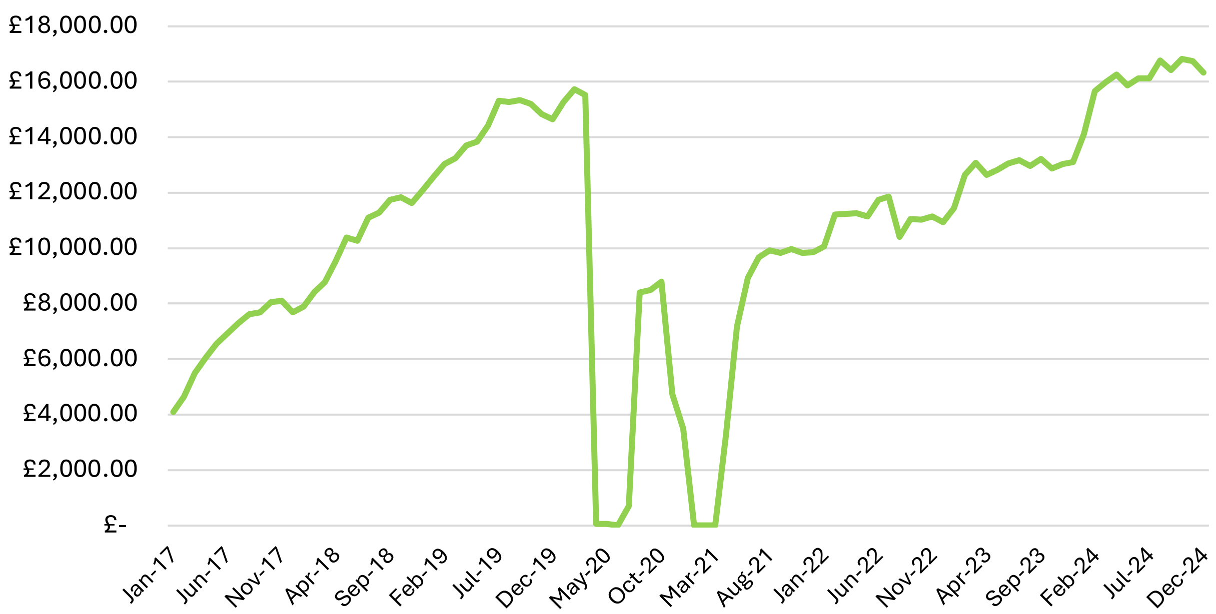
To inform and update Members on developments at Woodford Park Leisure Centre and The Gym on the Park.

Member Turnover

Through the period 7th November 2024 to 2nd January 2025 we welcomed a total of **26** new members and through the same period **56** members cancelled their memberships, the reasons for which are presented below:



Monthly Membership Income



Christmas Break Family Racket Attack
A total of 534 individual transactions were recorded for Family Racket attack across the Christmas break. Details of which, and a comparison with 2023, can be seen in the table below:

	Christmas Break 2023	**Christmas Break 2024**
Badminton	254	448
Tennis	4	6
Table Tennis	43	40
Total	**301**	**534**

Community Christmas Tree Competition
Throughout December gym members were invited to help decorate our community Christmas tree by bringing in their own bauble from home. Over 30 members took part and following a visit from the Mayor just before Christmas a favourite bauble was chosen. The owner of the winning bauble was awarded a one-month free gym membership.

Wildlife Trust Visits
On four dates throughout January a representative will be on site at Woodford Park Leisure Centre to promote the work of the Berkshire, Buckinghamshire & Oxfordshire Wildlife Trust.

3G Pitch Repairs
The larger goal nets on the 3G Pitch and the dividing curtains that separate the pitches have now been replaced. The condition of both will be monitored closely over the coming months as the larger nets in particular become damaged very quickly.

Flexi' Classes
Members voted for the introduction of two new "Flexi' Classes" as part of the Winter exercise class timetable. Strength and Conditioning has been added on a Wednesday evening and Kettleflow Yoga has been introduced on a Friday morning. Kettleflow Yoga has proved to be particularly popular.

Member Capacity
In November 2024 the total number of gym members reached a peak of 780. Although extremely positive for a small gym, it became apparent that this membership level put particular strain on exercise class capacity, resulting in long waiting lists and ultimately some unhappy members who missed out on their favourite classes.

For this reason no membership promotion is in place for January 2025. Member numbers have now dropped slightly to 750 and new members can still join at the standard monthly rates. Should membership totals drop closer to 700 throughout the year then promotional offers can be introduced when needed to help boost numbers again.

RECOMMENDATIONS

- **That Members note the contents of the report.**

PARKS AND BUILDINGS

REPORT OF THE TOWN CLERK

Purpose of Report
To inform Members of matters concerning the Town Council's buildings and maintenance of the facilities.

Woodford Park Leisure Centre
Repairs and Maintenance
The automatic doors to the centre were repaired by a specialist contractor following a failure of the motor system. A new heating boiler was also installed due to ongoing issues with the previous unit which was no longer economical to repair. These works were funded from the repairs and maintenance budget for the centre.

Woodford Park
Abandoned trailer
A mobile food concession trailer unit that was abandoned in Woodford Park near the preschool has been removed. The Antisocial Behaviour Team at Wokingham Borough Council were able to assist in identifying and contacting the owner and issuing the appropriate notice.

Litter bins
x20 new segregated recycling bins have now been installed. These bins have an increased capacity and are of a covered design which is already reducing litter spill due to wind and animals. Usage will be monitored as we go through the year.

Orchard garden
The sub base for the pathways have been laid and orchard trees planted. A new compacted gravel path has been installed linking the existing pathway in the park to the pedestrian access point in Halstead Close. The raised beds are under construction and around 4,000 bulbs planted. This planting is part of a wider planting project to encourage pollinators.

Lake
Winter cutting back along the banks and islands is ongoing through January/February.

Seats
x2 memorial benches are due to be installed in the next few weeks.

Allotments
The waiting list is currently 77 prospective tenants. Plot inspections are ongoing and being carried out by members of the tenants committee.

x2 large poplar trees along the boundary of the site near Reading Road are scheduled for removal by a professional arborist contractor on in January. These trees were scheduled for removal in late November but weather conditions meant the works needed to be been rescheduled.

Community Halls
The Amenities Team will be installing new kitchen units and flooring in both halls in January.

Recommendations
- **That Members note the contents of the report.**

Woodley Town Council

PROPOSED CHARGES 2025/26

REPORT OF THE TOWN CLERK

Purpose of Report
To ask Members to consider the proposed Leisure Services Committee charges for the 2025/26 financial year.

Information and context
Proposed charges are set out in the **Budget Appendix**.

Woodford Park Leisure Centre Charges
Charges for each activity have been considered separately, and in comparison to charges for similar services from other providers, in order to continue to provide a competitive and value for money service.

Community Halls / Memorial Ground / Other Charges
The proposed charges for 2025/26 have been calculated on the basis of set discounted rates from a Standard Rate; the same charging structure applied to allotment charges and room hire at the Oakwood Centre.

The Standard Rate is set as the Non-Woodley rate, with other rates calculated as a discount from that rate; a 35% discount for Woodley residents, and a 58% discount for charities have been applied, as were applied during 2024/25.

A proposed increase of 2.7% has been applied to the Standard Rate, which is in line with the September 2024 RPI figure used to calculate allotment rent increases – approved in November 2024. This provides some consistency in approach as well as affordable hire rates to customers - while reflecting the increased operating costs of the services.

Impacts

Resource Impacts
Proposed charges have been balanced in the context of increasing costs to operate services and affordability to the public. The budget estimate figures for 2025/26 allow for the proposed increase in charges as set out in the report.
Equality Impacts
There are no other equality impacts identified.
Environmental Impacts
There are no environmental impacts identified

Recommendations

- **That Members note the contents of the report.**

- **That the Leisure Services charges for 2025/26 as set out in the Budget Appendix be approved.**

Woodley Town Council

REVISED BUDGET ESTIMATES 2024/25

REPORT OF THE TOWN CLERK

Purpose of Report
To advise Members of the Revised Budget Estimates for 2024/25.

Information and context
The Revised Estimates for 2024/25 are set out in the **Budget Appendix**.

These estimates have been considered in detail by the appropriate service manager across each budget cost code. Estimates take into account expenditure to date and anticipated expenditure to the end of the financial year.

Income
Overall, income in 2024/25 is expected to be £680,944, which is £93,714 higher than the original budget. This is due to increased income from the sports hall, gym, 3G pitch and the community halls.

Expenditure
Expenditure is expected to be £837,663, which is £17,309 higher than the original budget. This includes a number of unexpected essential repair works to leisure facilities including the powered doors at the leisure centre and shutter doors at the grounds depot. £27,669 of this expenditure is funded from dedicated earmarked reserves.

Net Expenditure
Net Expenditure across Leisure Services is expected to be -£156,719. This is £76,405 lower than the original budgeted net expenditure for 2024/25.

Recommendations
- **That Members note the contents of the report.**

- **That Members recommend the Revised Budget Estimates for 2024/25, as set out in the Budget Appendix, be approved.**

BUDGET ESTIMATES 2025/26

REPORT OF THE TOWN CLERK

Purpose of Report
To advise Members of the proposed Budget Estimates for 2025/26.

Information and context
The Budget Estimates for 2025/26 are set out in the **Budget Appendix**.

These estimates have been considered in detail by the appropriate service manager across each budget cost code. Estimates take into account expenditure in the previous year and anticipated changes to income and expenditure in 2025/26.

Income
Income in 2025/26 is anticipated to be £694,866 which is £13,922 above the revised estimate figure for 2024/25. Income from Woodford Park Leisure Centre and the Community Halls is expected to remain strong through the coming year. Estimates allow for the proposed increases in charges.

Expenditure
Expenditure in 2025/26 is expected to be £1,111,724 which is £274,061 over the revised estimate figure for 2024/25.

A significant part of this increase is due to the inclusion of Employers National Insurance and Local Government Pension Scheme contributions in the Leisure Services cost centres. In previous years these were budgeted for under a central cost code as Strategy and Resources expenditure. This change better reflects the actual cost of operating the services and provides a more accurate assessment of profit/loss for the service or facility.

Other staff costs have also been reapportioned e.g. Admin Officer costs. This shows as an expenditure increase at the community halls and better reflects the costs of operating those facilities. This will allow for a direct comparison year on year going forwards.

Net Expenditure
Net Expenditure for 2025/26 is estimated at -£416,858 across Leisure Services.

Recommendations
- **That Members note the contents of the report.**

- **That Members recommend the Budget Estimates for 2025/26, as set out in the Budget Appendix, be approved.**

GRANTS TO GROUPS AND ORGANISATIONS SUPPORTING YOUNG PEOPLE IN WOODLEY

Woodley Town Council

Youth Grants are available to assist and facilitate projects that reach, engage and support young people (those aged 21 and under) in Woodley and provide them with better life chances.

Organisations are welcome to apply for an amount which will normally be capped at £3,000. However all applications, including those for amounts in excess of this, will be considered on their own merits

The Council will prioritise the following areas:

- Financially assist services that meet the needs of our vulnerable young people
- Funding initiatives that tackle crime and anti-social behavior through supporting young people
- Funding initiatives that assist young people in gaining employment, education and training

In considering the applications preference will be given to:

- Locally organised organisations/groups, rather than national groups (local branches of national bodies will be counted as locally organised).
- Groups/organisations where Woodley residents are the primary beneficiaries of the group/organisation's activities.
- Requests for grant funding that identify specific items or projects, rather than request for a contribution to running costs.
- Requests where the Council's contribution would make a significant impact on the gross income of the organisation/group.

The Council will not normally award grants for costs that:

- could reasonably be expected to be funded from other sources
- could reasonably be expected to be funded from members' subscriptions
- seek to promote or oppose a party-political viewpoint

Successful recipients will be expected to attend a meeting of the Leisure Services Committee to provide feedback on how the grant funds have achieved the project aims.

Successful applicants will be required to:

- keep an accurate record of the way in which the funds are spent
- provide proof of purchase of a specific item to be funded, where requested

Organisations receiving a grant will be required to explain in their application how they will inform their organisation's membership about Woodley Town Council's contribution.

Applications can be made by filling in a Youth Grant application form which can be found on the Town Council's website: www.woodley.gov.uk.

Grant applications must include the following information for your organisation:

- mission statement, constitution or set of rules signed by the chairman (if you are not able to do this please explain why in the form).
- a copy of the most recent statement of annual accounts
- a recent bank statement
- a statement of income and expenditure for the current year

Youth grants may be considered by the Leisure Services Committee at its scheduled meetings throughout the year, with a recommendation made to the Strategy and Resources Committee for final approval of all grant awards.

Applications must be returned to:-

The Town Clerk
Woodley Town Council
The Oakwood Centre
Headley Road
Woodley
Berkshire
RG5 4JZ

or by email to admin@woodley.gov.uk

or by pressing the submit button if you are completing the form electronically

The Council will not award youth grants in excess of the annual budget allocated for this purpose. All applicants will be informed of the outcome of their application once the relevant Committee has made its decision. Unsuccessful applicants will be given the reason(s) for no grant being awarded. The payment of grants will be made electronically.

Report No. LS 7/25

ANNUAL GRANT APPLICATIONS 2025/26 / YOUTH SERVICE BUDGET 2024/25

REPORT OF THE DEPUTY TOWN CLERK

PURPOSE OF REPORT
To set out the request from Members of the Planning & Community Committee for the Leisure Services Committee to consider utilising unspent 2024/25 Youth Service budget to fund three annual grant applications, submitted for the 2025/26 financial year.

BACKGROUND
Each year the Council receives Annual Grant applications from local charities requesting grant funding towards revenue costs. Annual Grant funding forms the Planning & Community Committee's annual budget, with the Committee considering applications and recommending approval via the Strategy & Resources Committee as part of the budget setting process.

In September 2023, following a recommendation by the Leisure Services Committee, the Strategy & Resources Committee approved the transfer of unspent 2023/24 Youth Service budget into a ringfenced Youth Grant pot to fund youth grant applications from organisations providing support or services to children and young people.

2024/25 ANNUAL GRANT APPLICATIONS
In January 2024, the Planning & Community Committee considered Annual Grant applications for the 2024/25 financial year. The Committee determined they would be unable to fund the level of grants requested – circa £57k – which was £19k above the previous year's budget. However, in light of the Youth Grant pot, which by that stage had been publicised for several months and still had a significant sum of money remaining, and with a desire to continue supporting as many applicants as possible, the Planning & Community Committee requested that the Leisure Services Committee consider funding three of the applications – those which provided services or support for children and young people – out of the Youth Grant pot.

Following the recommendation, the Leisure Services Committee considered the applications and approved the use of £15,760 of the Council's Youth Grant fund to fund the three Annual Grant applications – ARC (£5,000), First Days Children's Charity (£5,100) and Home-Start Wokingham District (£5,660).

2025/26 ANNUAL GRANT APPLICATIONS
For the 2025/26 financial year, the Council has received annual grant applications totalling £36,110. The Planning & Community Committee considered these at their meeting of 7 January 2025; these included applications from the three organisations funded last year via the Youth Grant pot - ARC (£5,000), First Days Children's Charity (£5,000) and Home-Start Wokingham District (£2,900).

The 2024/25 Youth Service budget (£30k) is currently, and is forecast to remain unspent.

At their meeting of the 7 January 2025 (Minute 131), the Planning & Community Committee resolved:

> *"For the annual grants received from ARC, First Day's Children's Charity and Home-Start Wokingham District to be referred to the Leisure Services Committee for funding utilising the unspent 2024/25 Youth Service budget."*

RECOMMENDATION
Members of the Leisure Services Committee are asked to consider utilising £12,900 from the current year's unspent Youth Service budget to fund the three 2025/26 annual grant applications highlighted in the report.

Approving this request would financially benefit the Council as it would utilise £12,900 of the Council's 2024/25 budgeted expenditure is otherwise forecast to remain unspent. In turn, this would reduce the Council's 2025/26 budgeted expenditure by the same amount. It would also allow the Council to continue supporting these organisations, all of which have historically received grant funding from the Council.

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ANNUAL GRANT APPLICATIONS – SUMMARY INFORMATION
A summary of the three Annual Grant applications referred to the Leisure Services Committee for consideration is provided below, with full applications provided in the separate ***Confidential Appendix*** for Members information:

ARC Youth Counselling
ARC Counselling and Information provides a free and confidential youth counselling service and low-cost adult counselling service. Youth counselling is provided by ARC at Waingels College, Bulmershe School and Addington School, alongside sessions run at the Oakwood Centre. ARC also provide a youth access project who attend Woodley Carnival and provide training sessions for young people around substance abuse, education, employment and sexual health. All ARC counsellors are fully qualified, supervised fortnightly, and have annual safeguarding training.

ARC has 25 part time paid staff and 40 volunteers. ARC's income in its most recent accounts was £260,332. In 2025/26 ARC anticipates income of £277,000.

ARC has requested a grant of **£5,000**, the same level as requested for 2024/25 and ultimately awarded under the Youth Grant scheme.

First Days Children's Charity
First Days Children's Charity provides a variety of support functions to families; support to parents with issues such as debt, parenting support, domestic abuse, homelessness and job losses; essential items for children, such as new baby items, toys, school uniform and equipment; opportunities for children to take part in activities and trips they otherwise would be unable to attend. These are provided via a Family Support team online and via phone, as well as in person via an Outreach Van which attends Woodley town centre on a weekly basis.

First Days' has 3 full time members of staff, 12 part time staff members and 104 volunteers. The Charity's income in its most recent accounts was £530,950. In 2025/26 First Day's anticipates income of £530,000.

In the last year, First Days has supported 1,356 children in Woodley – an increase 8.3% increase on the previous year.

First Days has requested a grant of **£5,000**. An Annual Grant of £5,100 was requested for 2024/25, with First Days awarded £5,000 via the Youth Grant scheme.

Home-Start Wokingham District (HSWD)
HSWD provide support services to vulnerable, disadvantaged and isolated families who have at least on child of pre-school age. Volunteers work alongside parents in the family's home, offering compassionate and non-judgemental emotional and practical support with weekly visits. Volunteers role model good parenting behaviours, educating children through play, reading, and encouraging parents to establish healthy routines and boundaries. Children are also taken out to play groups and to parks.

The charity currently has 4 part-time paid staff and 26 volunteers. Income for the most recent accounting period was £107,828. In 2025/26, income is expected to be £93,218.

During 2025/26, HSWD hopes to increase the number of families they support to 124.

HSWD have requested a grant of **£2,900**. An Annual Grant of £5,660 was requested for 2024/25, with £5,660 awarded via the Youth Grant scheme.

GRANT REQUESTS	**£**
ARC Youth Counselling	**5,000**
First Days Children's Charity	**5,000**
Home-Start Wokingham District	**2,900**
Total	**12,900**

RECOMMENDATIONS:

- **That Members note the contents of the report.**
- **That Members approve the utilisation of £12,900 from the 2024/25 Youth Service budget to fund the 2025/26 Annual Grant applications received from ARC (£5,000), First Fays Children's Charity (£5,000) and Home-Start Wokingham District (£2,900).**

LEISURE SERVICES COMMITTEE

Budget Appendix
14 January 2025

Contents

- Proposed charges 2025/26
- Revised Budget Estimates 2024/25
- Budget Forecasts 2025/26

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Proposed charges 2025/26

ROOM HIRE

	2023/24	2024/25	2025/26	Vat Status	Increase	Incr %
GAMES ROOM / TEA ROOM (P/H)						
Woodley Resident	£ 14.00	£ 15.00	**£ 16.00**	**Exempt**	**£ 1.00**	**6.7**
Other *(Non Woodley resident)*	£ 22.00	£ 23.50	**£ 25.00**	**Exempt**	**£ 1.50**	**6.4**
Premium Rate *(Woodley resident)*	£ 21.00	£ 22.50	**£ 24.00**	**Exempt**	**£ 1.50**	**6.7**
Premium Rate *(Non Woodley resident)*	£ 33.00	£ 35.50	**£ 37.00**	**Exempt**	**£ 1.50**	**4.2**
FUNCTION ROOM (P/H)						
Woodley Resident	£ 28.00	£ 30.00	**£ 32.00**	**Exempt**	**£ 2.00**	**6.7**
Other *(Non Woodley resident)*	£ 44.00	£ 47.00	**£ 50.00**	**Exempt**	**£ 3.00**	**6.4**
Premium Rate *(Woodley resident)*	£ 42.00	£ 45.00	**£ 48.00**	**Exempt**	**£ 3.00**	**6.7**
Premium Rate *(Non Woodley resident)*	£ 66.00	£ 71.00	**£ 74.00**	**Exempt**	**£ 3.00**	**4.2**
COMMITTEE ROOM x1 (P/H)						
Woodley Resident	£ 9.00	£ 9.70	**£ 10.00**	**Exempt**	**£ 0.30**	**3.1**
Other *(Non Woodley resident)*	£ 13.50	£ 14.50	**£ 15.00**	**Exempt**	**£ 0.50**	**3.4**
Concessionary Rate	£ 7.50	£ 8.00	**£ 8.30**	**Exempt**	**£ 0.30**	**3.8**
COMMITTEE ROOMS x2 (P/H)						
Woodley Resident	£ 14.00	£ 15.00	**£ 15.50**	**Exempt**	**£ 0.50**	**3.3**
Other *(Non Woodley resident)*	£ 21.50	£ 23.00	**£ 24.00**	**Exempt**	**£ 1.00**	**4.3**
Concessionary Rate	£ 10.50	£ 11.30	**£ 11.70**	**Exempt**	**£ 0.40**	**3.5**

Proposed charges 2024/25

INDOOR SPORTS & ACTIVITIES

	2023/24	2024/25	2025/26	Vat Status	Increase	Incr %	
BADMINTON (P/H)							
Peak (HH Member)	£ 10.50	£ 11.00	**£ 11.50**	**OTS**	**£ 0.50**	**4.5**	£12.00 Sports Park.
Peak (Non Member)	£ 13.00	£ 13.50	**£ 14.00**	**OTS**	**£ 0.50**	**3.7**	£16.20 Loddon Valley. £16.20 Bulmershe. £16.00 Sports Park. £14.70 Rivermead.
Off Peak (HH Member)	£ 6.50	£ 6.80	**£ 7.00**	**OTS**	**£ 0.20**	**2.9**	£8.50 Sports Park. £7.00 Meadway. £7.35 Rivermead.
Off Peak (Non Member)	£ 8.00	£ 8.30	**£ 8.50**	**OTS**	**£ 0.20**	**2.4**	£14.70 South Reading. £9.50 Sports Park. £14.00 Meadway.
Club	£ 14.00	£ 14.50	**£ 15.00**	**OTS**	**£ 0.50**	**3.4**	
NETBALL (P/H)							
Peak	£ 64.00	£ 65.00	**£ 65.00**	**OTS**	**£ -**	**0.0**	£59.95 Loddon Valley. £59.95 Bulmershe. £61.50 Cotswold.
Off Peak	£ 40.00	£ 41.00	**£ 42.00**	**OTS**	**£ 1.00**	**2.4**	
TABLE TENNIS (P/H)							
Peak (HH Member)	£ 7.50	£ 8.00	**£ 8.50**	**OTS**	**£ 0.50**	**6.3**	
Peak (Non Member)	£ 8.50	£ 9.00	**£ 9.50**	**OTS**	**£ 0.50**	**5.6**	£16.20 Bulmershe. £14.70 Rivermead. £11.50 Cotswold.
Off Peak (HH Member)	£ 5.50	£ 6.00	**£ 6.50**	**OTS**	**£ 0.50**	**8.3**	£7.35 Rivermead. £8.15 Cotswold.
Off Peak (Non Member)	£ 6.00	£ 6.50	**£ 7.00**	**OTS**	**£ 0.50**	**7.7**	£14.70 South Reading. £11.50 Cotswold.
SPORTS HALL (P/H)							
Half Hall (Sport)	£ 24.00	£ 25.00	**£ 26.00**	**OTS**	**£ 1.00**	**4.0**	
Half Hall (Non-Sport)	£ 31.50	£ 33.00	**£ 34.00**	**Vatable**	**£ 1.00**	**3.0**	
Full Hall (Sport)	£ 40.00	£ 42.00	**£ 43.00**	**OTS**	**£ 1.00**	**2.4**	
Full Hall (Non-Sport)	£ 52.50	£ 55.00	**£ 56.00**	**Vatable**	**£ 1.00**	**1.8**	
HEALTHY HABITS MEMBERSHIP							
Adult	£ 20.00	£ 20.00	**£ 20.00**	**OTS**	**£ -**	**0.0**	
Under 18 / 60+ years	£ 10.00	£ 10.00	**£ 10.00**	**OTS**	**£ -**	**0.0**	

Proposed charges 2024/25

OUTDOOR SPORTS

	2023/24	2024/25	2025/26	Vat Status	Increase	Incr %	
BOWLS (P/H)							
Peak (HH Member)	£ 5.00	£ 5.30	**£ 5.50**	OTS	£ 0.20	3.8	
Peak (Non Member)	£ 6.50	£ 6.80	**£ 7.00**	OTS	£ 0.20	2.9	
Off Peak (HH Member)	£ 3.50	£ 3.70	**£ 3.90**	OTS	£ 0.20	5.4	
Off Peak (Non Member)	£ 4.00	£ 4.20	**£ 4.40**	OTS	£ 0.20	4.8	
CRICKET							
Grass wicket (full day)	£ 135.00	£ 140.00	**£ 145.00**	OTS	£ 5.00	3.6	
Artificial wicket (full day)	£ 100.00	£ 105.00	**£ 110.00**	OTS	£ 5.00	4.8	
Grass wicket (evening)	£ 90.00	£ 95.00	**£ 100.00**	OTS	£ 5.00	5.3	
Artificial wicket (evening)	£ 70.00	£ 75.00	**£ 80.00**	OTS	£ 5.00	6.7	
Community rate (evening)	£ 37.00	£ 39.00	**£ 40.00**	OTS	£ 1.00	2.6	
FOOTBALL (per match)							
Adult (11vs11)	£ 75.00	£ 80.00	**£ 80.00**	OTS	£ -	0.0	£74.00 Sports Park.
Under 18 (11vs11)	£ 40.00	£ 42.00	**£ 42.00**	OTS	£ -	0.0	£49.50 Sports Park.
Mini Pitch	£ 13.00	£ 13.00	**£ 13.50**	OTS	£ 0.50	3.8	
NETBALL (P/H)							
Peak	£ 23.00	£ 24.00	**£ 25.00**	OTS	£ 1.00	4.2	£35.50 Sports Park.
Off Peak	£ 18.00	£ 19.00	**£ 20.00**	OTS	£ 1.00	5.3	£23.00 Sports Park.
TENNIS (P/H)							
Peak (HH Member)	£ 8.00	£ 8.50	**£ 9.00**	OTS	£ 0.50	5.9	£8.50 Sports Park.
Peak (Non Member)	£ 10.50	£ 11.00	**£ 11.50**	OTS	£ 0.50	4.5	£11.55 Loddon Valley. £10.50 Sports Park.
Off Peak (HH Member)	£ 5.50	£ 5.80	**£ 6.00**	OTS	£ 0.20	3.4	£6.00 Sports Park.
Off Peak (Non Member)	£ 6.50	£ 6.80	**£ 7.00**	OTS	£ 0.20	2.9	£7.00 South Reading. £7.00 Sports Park.
3G PITCH (P/H)							
Peak (full pitch)	£ 98.00	£ 100.00	**£ 105.00**	OTS	£ 5.00	5.0	
Off Peak (full pitch)	£ 71.00	£ 73.00	**£ 75.00**	OTS	£ 2.00	2.7	
Peak (5-a-side)	£ 41.00	£ 42.00	**£ 45.00**	OTS	£ 3.00	7.1	£54.60 Palmer Park. £47.36 South Reading. £62.00 Sports Park.
Off Peak (5-a-side)	£ 28.00	£ 29.00	**£ 30.00**	OTS	£ 1.00	3.4	£31.50 Palmer Park. £47.36 South Reading. £39.50 Sports Park.
Community (5-a-side)	£ 21.00	£ 21.50	**£ 22.00**	OTS	£ 0.50	2.3	
Mini Pitch (Match Rate)	£ 13.00	£ 13.00	**£ 13.50**	OTS	£ 0.50	3.8	

PROPOSED CORONATION & CHAPEL HALL CHARGES - 2025/26

(Out of scope for VAT)

Coronation Hall		2024/25		Proposed 2025/26		% increase	Comment
Standard Rates	Non-Woodley Resident	£	43.90	**£**	**45.09**	2.7%	
	Woodley Resident	£	26.00	**£**	**29.31**		*35% discount from standard rate*
	Charity / Concession	£	16.60	**£**	**18.94**		*58% discount from standard rate*
Premium Rates *	Non-Woodley Resident	£	60.40	**£**	**62.03**	2.7%	
	Woodley Resident	£	39.00	**£**	**40.32**		*35% discount from standard rate*
	Charity / Concession	£	25.00	**£**	**26.05**		*58% discount from standard rate*
Uniformed Youth Organisations rate		£	14.40	**£**	**14.79**	2.7%	

**Friday & Saturday evenings*

Chapel Hall		2024/25		Proposed 2025/26		% increase	Comment
Main Hall Rates	Non-Woodley Resident	£	34.30	**£**	**35.23**	2.7%	
	Woodley Resident	£	22.30	**£**	**22.90**		*35% discount from standard rate*
	Charity / Concession	£	14.40	**£**	**14.79**		*58% discount from standard rate*
Committee Room Rates	Non-Woodley Resident	£	17.10	**£**	**17.56**	2.7%	
	Woodley Resident	£	11.10	**£**	**11.42**		*35% discount from standard rate*
	Charity / Concession	£	7.20	**£**	**7.38**		*58% discount from standard rate*
Playgroups (session rate)		£	23.40	**£**	**24.03**	2.7%	
Cupboards		£	33.80	**£**	**34.71**	2.7%	

Memorial Ground		2024/25		Proposed 2025/26		% increase	Comment	
Standard Rates	Non-Woodley Resident	£	453.10	**£**	**465.33**	2.7%		
	Woodley Resident	£	359.20	**£**	**302.47**		*35% discount from standard rate*	*Incorrect discount applied to 2024/25 rate*
	Charity / Concession	£	190.30	**£**	**195.44**		*58% discount from standard rate*	
Preparation / Waiting days (fairs etc.)		£	226.60	**£**	**232.67**		*50% discount from standard rate*	

Garden of Remembrance (plaques)		2024/25		Proposed 2025/26		% increase	Comment
Memorial Plaque Rates	Non-Woodley Resident	£	259.40	**£**	**266.40**	2.7%	
	Woodley Resident	£	168.60	**£**	**173.16**		*35% discount from standard rate*

LEISURE SERVICES COMMITTEE BUDGET SUMMARY

INCOME		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	*Comments*
Cost Centre	**Description**							
201	Woodford Park Leisure Centre	627,263	455,375	535,860	541,634	118%	119%	
401	Grounds Maintenance Depot	429	525	525	551	100%	105%	
402	Football	11,289	13,125	12,769	13,407	97%	102%	
403	Cricket	7,550	7,928	7,225	7,586	91%	96%	
404	Bowling Green	7,589	8,523	8,247	8,659	97%	102%	
405	Woodford Park	8,746	5,975	4,869	6,362	81%	106%	
407	Garden of Remembrance	1,244	1,365	1,300	1,365	95%	100%	
408	Play Areas / Open Spaces	0	0	0	0			
501	Coronation Hall	34,783	40,784	46,845	49,187	115%	121%	
502	Chapel Hall	35,925	37,613	45,717	48,003	122%	128%	
601	Allotments	14,689	15,492	17,137	17,560	111%	113%	
602	Amenities	0	0	0	0			
603	Events	828	0	300	400			
604	Public Toilet	231	525	150	150	29%	29%	
608	Youth Services	0	0	0	0			
	TOTAL	**750,566**	**587,230**	**680,944**	**694,866**	116%	118%	

		2023/2024	2024/25	2024/25	2025/2026	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
EXPENDITURE		**Actual**	**Budget**	**Revised Est**	**Forecast**			
Cost Centre	**Description**							
201	Woodford Park Leisure Centre	434,941	458,250	461,454	578,456	101%	126%	*Up £90k due to apportioning NI & Pens / Up £25k due to staff costs - 1x new DM*
401	Grounds Maintenance Depot	53,976	58,665	65,056	73,442	111%	125%	*Up £5.3k due to apportioning NI & Pens*
402	Football	18,735	25,648	23,000	32,216	90%	126%	*Up £8k due to apportioning NI & Pens / Up £1k due to supplies for pitch*
403	Cricket	17,742	16,231	18,723	20,596	115%	127%	*Up £4.3k due to apportioning NI & Pens*
404	Bowling Green	20,504	20,263	20,453	25,664	101%	127%	*Up £5.1k due to apportioning NI & Pens / increased maintenance cost*
405	Woodford Park	49,101	54,886	57,262	76,482	104%	139%	*Up £16k due to apportioning NI & Pens*
406	Memorial Ground	0	0	0	26,076			*Staffing costs now apportioned*
407	Garden of Remembrance	10,785	9,229	9,485	12,915	103%	140%	*Up £3.1k due to apportioning NI & Pens*
408	Play Areas / Open Spaces	40,859	19,810	24,045	40,746	121%	206%	*Up £9k due to apportioning NI & Pens / up £6k to cover new woodchip for town centre & coro hall gardens*
501	Coronation Hall	27,855	35,262	33,309	50,541	94%	143%	*Up £9.7k due to apportioning NI & Pens / Up £7k due to re-apportioning staff*
502	Chapel Hall	25,275	27,847	25,921	55,692	93%	200%	*Up £11.4k due to apportioning NI & Pens / Up £17.5k due to re-*
601	Allotments	32,288	27,229	28,173	51,832	103%	190%	*Up £9.6k due to apportioning NI & Pens / Up £13.5k due to re-apportioning staff*
602	Amenities	7,595	8,743	9,275	13,039	106%	149%	*Up £2.6k due to apportioning NI & Pens*
603	Events	11,621	17,192	14,600	31,942	85%	186%	*Up £5.8k due to apportioning NI & Pens / Up £11k due to re-apportioning staff*
604	Public Toilet	4,640	5,666	6,338	7,085	112%	125%	*Up £1.4k due to apportioning NI & Pens / Down £800 due to re-apportioning*
608	Youth Services	30,405	35,000	12,900	15,000	37%	43%	*Down due to no Youth Service 2024/25, and expected start in the*
117	LS EMR	0	0	27,669	0			*EMR Expenditure - costs covered by existing EMR allocation*
	Sub Total	**786,322**	**819,921**	**837,663**	**1,111,724**	102%	136%	*25/26 Forecast up £291k; the majority due to apportioning staff time, NI &*
	*Money transferred to EMRs **	*192,330*						** Required for calculating net expenditure for 2023/24 Actuals only*
	Expenditure covered by EMRs	*97,049*	*0*	*27,669*	*0*			
	TOTAL EXPENDITURE	**881,603**	**819,921**	**809,994**	**1,111,724**	99%	0%	
	NET	**-35,756**	**-232,691**	**-156,719**	**-416,858**			

		2023/2024	2024/25	2024/25	2025/2026	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
		Actual	Budget	Revised Est	Forecast			***Comments***
201	**WOODFORD PARK LC**				5%			
	INCOME							
1001	Rent Income	34,320	41,405	41,405	41,950	100%	101%	*Flat income fixed, small increase for Optalis*
1002	Room Hire/Letting Income	29,312	20,492	24,217	24,217	118%	118%	*Charge increase cancelled out by reduction of one booking / space used more for exc. classes*
1048	Pat Testing Income	85	85	0	0			
1158	WPLC Reclaimed VAT	133,690	0	0	0			
1201	Sports Hall V	5,352	5,343	5,053	5,153	95%	96%	*Only Tumbletots / increase in line with proposed charges; 24-25 lower - 2 less weeks than budgetted*
1203	Courses V	11,061	10,300	8,362	8,529	81%	83%	*Sports hall used for more regular hire than parties in year*
1204	3G Pitch V	10,668	0	0	0			
1210	Equipment Sales V	670	550	600	600	109%	109%	
1220	Healthy Habits Inc ots	1,285	1,055	1,370	1,400	130%	133%	*Up slightly this year due to badminton*
1221	Sports Hall ots	77,645	71,194	98,541	100,511	138%	141%	*Higher this year due to increased regular hire vs parties & hire out; +2% for next year*
1223	Courses ots	50,625	52,726	41,412	41,412	79%	79%	*Lower due to increased regular hire vs parties & hire out - income moved to sports hall - no price increase proposed*
1226	Outdoor Court ots	3,539	3,167	4,418	4,500	140%	142%	
1238	Equipment Hire ots	195	200	200	200	100%	100%	
1244	3G Pitch ots	85,614	85,208	95,393	97,300	112%	114%	*Income previously accounted for under 1204 is now included here as activities are no longer vatable*
1251	Vending/Counter sales V	20,074	20,269	22,758	23,731	112%	117%	
1259	GYM ots	163,128	143,381	192,131	192,131	134%	134%	*At capacity - no charge increase proposed*
	Total Income	**627,263**	**455,375**	**535,860**	**541,634**	118%	119%	

Expenditure on next page

Income on previous page

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	***Comments***
201	**WOODFORD PARK LC**				5%			
	EXPENDITURE							
4001	STAFF COSTS	203,060	212,474	231,347	256,559	109%	121%	*1x new DM post approved in-year*
4002	EMPLOYERS NIC	-	-	-	27,976			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4004	COACHING	44,568	53,012	44,141	40,265	83%	76%	*Exp reduced following move away from running own courses / Staff sickness*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	62,512			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4006	FIRST AID	489	200	200	280	100%	140%	
4009	UNIFORM/PPE	0	400	420	500	105%	125%	
4011	RATES	26,368	27,686	28,119	29,525	102%	107%	
4012	WATER RATES	16,392	15,763	15,763	16,551	100%	105%	
4014	LIGHT & HEAT-Electric	28,734	15,120	17,300	18,165	114%	120%	
4015	HEAT - GAS	17,640	23,100	23,100	20,000	100%	87%	*Cheaper supply renewal*
4016	CLEANING/MISC	1,897	2,180	2,337	2,687	107%	123%	
4017	CONTRACT CLEANING	17,231	18,889	18,847	20,732	100%	110%	*Budgetted 10% increase*
4021	TELEPHONE	1,939	2,625	2,000	2,100	76%	80%	
4023	STATIONERY & PRINTING	1,332	1,697	1,594	1,754	94%	103%	
4035	Licences & Certification	3,140	3,645	3,984	4,383	109%	120%	
4036	REPAIRS & MAINTENANCE	11,420	12,500	16,000	13,125	128%	105%	*Boiler/door repairs/water leak overspend*
4040	Washroom Services/Mats	1,442	1,608	1,608	1,608	100%	100%	
4041	REFUSE/SKIP HIRE	2,152	3,150	2,500	2,625	79%	83%	
4042	EQUIPMENT	4,404	5,784	5,617	5,898	97%	102%	
4048	MAINTENANCE CONTRACTS	4,362	4,725	5,500	5,775	116%	122%	
4052	Software Support Licence	1,839	2,835	2,800	2,940	99%	104%	
4061	Sports Events	0	0	0	0			
4135	3G Pitch Noise Survey costs	1,379	0	0	0			
4142	GYM EQUIPMENT&CONTRACTS	19,333	20,020	19,870	20,244	99%	101%	
4146	WP Grant Funded Sports	5,417	0	0	0			
4151	WPLC Refurbishment	3,750	0	0	0			
4241	3G Repairs & Maintenance	2,590	2,600	1,996	3,595	77%	138%	*FA testing due (3 year cycle) - £1.5k*
4242	3G Equipment costs	1,305	2,950	2,513	3,787	85%	128%	*More rubber crumb to be laid in 25/26 - better maintenance to extend life of surface*
4245	WPLC 3G Pitch Sinking Fund	0	12,000	0	0			*Now accounted for under 101*
4251	VENDING COSTS	12,758	13,287	13,898	14,870	105%	112%	*Expenditure directly covered by Vending income (see above)*
	Total Expenditure	**434,941**	**458,250**	**461,454**	**578,456**	101%	126%	
	NET	**192,322**	**-2,875**	**74,406**	**-36,822**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	*Comments*
401	**DEPOT**				5%			
	INCOME							
1402	Grass Income	429	525	525	551	100%	105%	
	Total Income	**429**	**525**	**525**	**551**	100%	105%	
	EXPENDITURE							
4001	STAFF COSTS	11,603	12,117	12,800	13,281	106%	110%	
4002	EMPLOYERS NIC	-	-	-	1,692			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	3,613			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4006	FIRST AID	99	105	105	110	100%	105%	
4009	UNIFORM/PPE	780	840	1,100	1,155	131%	138%	
4012	WATER RATES	2,504	2,548	2,548	2,675	100%	105%	
4014	LIGHT & HEAT-Electric	4,747	3,675	3,500	3,675	95%	100%	
4016	CLEANING/MISC	319	368	368	386	100%	105%	
4020	OTHER SUPPLIES	17	20	0	0			
4021	TELEPHONE	2,533	2,573	2,573	2,702	100%	105%	
4035	LICENCES/CERTIFICATION	30	0	0	0			
4036	REPAIRS & MAINTENANCE	1,739	2,100	9,700	10,185	462%	485%	*Repairs in this year - Doors/vehicles - servicing requirements next year*
4040	Washroom services/mats	0	0	13	0			
4041	REFUSE/SKIP HIRE	9,252	9,614	9,614	10,095	100%	105%	
4042	EQUIPMENT	5,500	8,500	6,000	6,300	71%	74%	
4043	VEHICLE RUNNING COSTS	635	525	525	551	100%	105%	
4048	MAINTENANCE CONTRACTS	1,502	1,470	2,000	2,100	136%	143%	
4143	Unleaded Petrol	506	840	840	882	100%	105%	
4144	Diesel	3,530	3,990	3,990	4,190	100%	105%	
4145	DEPOT Tree Maintenance	8,680	9,380	9,380	9,849	100%	105%	
	Total Expenditure	**53,976**	**58,665**	**65,056**	**73,442**	111%	125%	*Increase mainly due to increased Repairs & Maintenance costs & re-apportioning of staff NI & Pens costs (see above)*
	NET	**-53,547**	**-58,140**	**-64,531**	**-72,890**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
402	**FOOTBALL**							
	INCOME							
1023	Pitch Charges	10,801	12,600	12,600	13,230	100%	105%	*2% increased applied based on proposed charge increases*
1026	Football V	488	525	169	177	32%	34%	
	Total Income	**11,289**	**13,125**	**12,769**	**13,407**	97%	102%	
	EXPENDITURE							
4001	STAFF COSTS	16,135	22,333	20,000	20,154	90%	90%	
4002	EMPLOYERS NIC	-	-	-	2,580			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	5,482			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4039	HORTICULTURAL SUPPLIES	2,300	3,000	3,000	4,000	100%	133%	*Planned pitch improvements - more materials/fertiliser etc*
4042	EQUIPMENT	300	315	0	0			
	Total Expenditure	**18,735**	**25,648**	**23,000**	**32,216**	90%	126%	*Increase mainly due to re-apportioning of staff NI & Pens costs (see above)*
	NET	**-7,446**	**-12,523**	**-10,231**	**-18,809**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
403	**CRICKET**							
	INCOME							
1023	Cricket Pitch Charges	7,550	7,928	7,225	7,586	91%	96%	*5% applied*
	Total Income	**7,550**	**7,928**	**7,225**	**7,586**	91%	96%	
	EXPENDITURE							
4001	STAFF COSTS	12,499	11,166	13,500	10,796	121%	97%	
4002	EMPLOYERS NIC	-	-	-	1,379			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	2,937			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4012	WATER RATES	3,643	3,150	3,150	3,308	100%	105%	
4039	HORTICULTURAL SUPPLIES	1,300	1,600	1,600	1,680	100%	105%	
4042	EQUIPMENT	300	315	473	496	150%	158%	
	Total Expenditure	**17,742**	**16,231**	**18,723**	**20,596**	115%	127%	*Increase mainly due to re-apportioning of staff NI & Pens costs (see above)*
	NET	**-10,192**	**-8,303**	**-11,498**	**-13,010**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
404	**BOWLING GREEN**							
	INCOME							
1005	Woodley Bowls Green Fees	7,547	7,980	7,703	8,088	97%	101%	
1006	Watering & Irrigation Fees	0	499	500	525	100%	105%	
1023	Bowls ots	42	44	44	46	100%	105%	
	Total Income	**7,589**	**8,523**	**8,247**	**8,659**	97%	102%	
	EXPENDITURE							
4001	STAFF COSTS	13,011	13,648	13,000	12,875	95%	94%	
4002	EMPLOYERS NIC	-	-	-	1,646			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	3,502			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4012	WATER RATES	5,591	4,200	4,200	4,410	100%	105%	
4036	REPAIRS & MAINTENANCE	0	315	495	331	157%	105%	
4039	HORTICULTURAL SUPPLIES	1,602	1,785	1,785	2,000	100%	112%	*Compliant fertilisers required going forwards*
4042	EQUIPMENT	300	315	973	900	309%	286%	*New maintenance regime on bowls green*
	Total Expenditure	**20,504**	**20,263**	**20,453**	**25,664**	101%	127%	*Increase mainly due to re-apportioning of staff NI & Pens costs (see above)*
	NET	**-12,915**	**-11,740**	**-12,206**	**-17,005**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
405	**WOODFORD PARK**							
	INCOME							
1001	Rent Income	1,338	2,300	0	0			*Now accounted for against 1010*
1010	Pre-School Income	0	0	2,300	2,415			*Previously accounted for against 1001*
1120	WP Memorial Benches	6,635	3,150	1,667	3,000	53%	95%	*2023/24 actual overstated by £4551 - should've been coded to catering (1019/107) / Decrease income links to decreased expenditure (see below)*
1121	WP Memorial Trees	773	525	902	947	172%	180%	*Increased income links to increased expenditure (see below)*
	Total Income	**8,746**	**5,975**	**4,869**	**6,362**	81%	106%	
	EXPENDITURE							
4001	STAFF COSTS	32,372	36,721	37,500	39,826	102%	108%	
4002	EMPLOYERS NIC	-	-	-	5,073			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	10,833			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4012	WATER RATES	8,297	6,825	9,000	9,450	132%	138%	
4020	OTHER SUPPLIES	0	105	0	0			
4036	REPAIRS & MAINTENANCE	1,644	2,100	2,100	2,205	100%	105%	
4039	HORTICULTURAL SUPPLIES	700	735	750	788	102%	107%	
4047	PLAY EQUIPMENT	3,136	3,150	3,150	3,308	100%	105%	
4072	Memorial Benches costs	2,838	4,725	3,002	3,152	64%	67%	*Increased expenditure links to increased income (see below)*
4073	Memorial Trees costs	114	525	1,760	1,848	335%	352%	
	Total Expenditure	**49,101**	**54,886**	**57,262**	**76,482**	104%	139%	*Increase mainly due to increased water rates & re-apportioning of staff NI & Pens costs (see above)*
	NET	**-40,355**	**-48,911**	**-52,393**	**-70,120**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
406	**MEMORIAL GROUND**							
	Total Income	**0**	**0**	**0**	**0**			
	EXPENDITURE							
4001	STAFF COSTS	-	-	-	18,644			*Previously accounted for in different cost centre*
4002	EMPLOYERS NIC	-	-	-	2,361			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	5,071			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
	Total Expenditure	**0**	**0**	**0**	**26,076**			
	NET	**0**	**0**	**0**	**-26,076**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
407	**GARDEN OF REMEMBRNCE**							
	INCOME							
1021	GOR INSCRIPTION INCOME	1,244	1,365	1,300	1,365	95%	100%	
	Total Income	**1,244**	**1,365**	**1,300**	**1,365**	95%	100%	
	EXPENDITURE							
4001	STAFF COSTS	9,220	7,444	7,800	7,965	105%	107%	
4002	EMPLOYERS NIC	-	-	-	1,015			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	2,166			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4039	HORTICULTURAL SUPPLIES	687	735	735	772	100%	105%	
4071	INSCRIPTION COSTS	878	1,050	950	998	90%	95%	
	Total Expenditure	**10,785**	**9,229**	**9,485**	**12,915**	103%	140%	*Increase mainly due to re-apportioning of staff NI & Pens costs (see above)*
	NET	**-9,541**	**-7,864**	**-8,185**	**-11,550**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
408	**PLAY AREA/OPEN SPACE**							
	Total Income	**0**	**0**	**0**	**0**			
	EXPENDITURE							
4001	STAFF COSTS	16,158	16,765	21,000	22,595	125%	135%	
4002	EMPLOYERS NIC	-	-	-	2,871			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	6,146			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4013	Lease	218	210	210	221	100%	105%	
4039	HORTICULTURAL SUPPLIES	1,200	1,260	1,260	7,260	100%	576%	*Woodchip precinct/improve Coro Hall Garden*
4047	PLAY EQUIPMENT	1,283	1,575	1,575	1,654	100%	105%	
4138	W Pk Play Area costs	22,000	0	0	0			
	Total Expenditure	**40,859**	**19,810**	**24,045**	**40,746**	121%	206%	*Increase mainly due horticultural supply plans & re-apportioning of staff NI & Pens costs (see above)*
	NET	**-40,859**	**-19,810**	**-24,045**	**-40,746**			

Code	Description	2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	Comments
501	**CORONATION HALL**				5%			
	INCOME							
1002	Room Hire/Letting Income	34,783	40,784	46,845	49,187	115%	121%	*Revised estimate based on current monthly income continuing to end of year*
	Total Income	**34,783**	**40,784**	**46,845**	**49,187**	115%	121%	
	EXPENDITURE							
4001	STAFF COSTS	15,216	16,094	18,500	25,124	115%	156%	
4002	EMPLOYERS NIC	-	-	-	2,860			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	6,834			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4006	FIRST AID	30	30	30	32	100%	105%	
4011	RATES	3,825	4,016	4,207	4,417	105%	110%	
4012	WATER RATES	533	552	552	580	100%	105%	
4014	LIGHT & HEAT-Electric	845	2,625	1,500	1,575	57%	60%	
4015	HEAT - GAS	3,045	6,048	2,000	2,100	33%	35%	
4016	CLEANING/MISC	652	594	594	624	100%	105%	
4035	Licences/CERTIFICATION	443	578	456	479	79%	83%	
4036	REPAIRS & MAINTENANCE	1,529	1,785	2,000	2,100	112%	118%	
4040	Washroom Services/Mats	274	840	950	950	113%	113%	
4048	MAINTENANCE CONTRACTS	1,463	2,100	2,100	2,205	100%	105%	
4021	Telephone & Broadband	0	0	420	662			
	Total Expenditure	**27,855**	**35,262**	**33,309**	**50,541**	94%	143%	*Increase mainly due to re-apportioning of staff time, NI & Pens costs (see above)*
	NET	**6,928**	**5,522**	**13,536**	**-1,354**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
502	**CHAPEL HALL**							
	INCOME							
1002	Room Hire/Letting Income	35,925	37,613	45,717	48,003	122%	128%	*Revised estimate based on current monthly income continuing to end of year*
	Total Income	**35,925**	**37,613**	**45,717**	**48,003**	122%	128%	
	EXPENDITURE							
4001	STAFF COSTS	11,803	12,491	13,750	31,538	110%	252%	*Staff costs re-apportioned between cost centres*
4002	EMPLOYERS NIC	-	-	-	2,824			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	8,578			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4006	FIRST AID	30	30	30	32	100%	105%	
4011	RATES	1,729	1,815	1,902	1,997	105%	110%	
4012	WATER RATES	365	284	284	298	100%	105%	
4014	LIGHT & HEAT-Electric	1,096	1,152	800	840	69%	73%	
4015	HEAT - GAS	4,591	6,300	3,500	3,675	56%	58%	
4016	CLEANING/MISC	218	105	156	164	149%	156%	
4021	Telephone & Broadband	670	630	630	662	100%	105%	
4035	Licences/CERTIFICATION	2,166	1,050	949	996	90%	95%	
4036	REPAIRS & MAINTENANCE	1,223	1,785	1,785	1,874	100%	105%	
4040	Washroom Services/Mats	274	630	560	560	89%	89%	
4048	MAINTENANCE CONTRACTS	1,110	1,575	1,575	1,654	100%	105%	
	Total Expenditure	**25,275**	**27,847**	**25,921**	**55,692**	93%	200%	*Increase mainly due to re-apportioning of staff time, NI & Pens costs (see above)*
	NET	**10,650**	**9,766**	**19,796**	**-7,689**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
601	**ALLOTMENTS**							
	INCOME							
1001	Rent Income	13,719	14,391	15,671	16,094	109%	112%	*Better in-year management of plot turnover*
1162	Allotment Water charge Income	970	1,071	1,466	1,466	137%	137%	*Better in-year management of plot turnover*
1163	Allotment Live Stock/Bees Income	0	30	0	0			
	Total Income	**14,689**	**15,492**	**17,137**	**17,560**	111%	113%	
	EXPENDITURE							
4001	STAFF COSTS	8,390	9,531	10,500	24,131	110%	253%	*Staff costs re-apportioned between cost centres*
4002	EMPLOYERS NIC	-	-	-	3,064			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	6,564			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4012	WATER RATES	3,368	4,525	4,500	4,725	99%	104%	
4013	RENT	16,729	9,673	9,673	9,673	100%	100%	
4036	REPAIRS & MAINTENANCE	3,435	3,500	3,500	3,675	100%	105%	
4253	Allotment Security costs	366	0	0	0			
	Total Expenditure	**32,288**	**27,229**	**28,173**	**51,832**	103%	190%	*Increase mainly due to re-apportioning of staff time, NI & Pens costs (see above)*
	NET	**-17,599**	**-11,737**	**-11,036**	**-34,272**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
602	**AMENITIES**							
	INCOME	**0**	**0**	**0**	**0**			
	EXPENDITURE							
4001	STAFF COSTS	3,302	4,753	5,750	6,672	121%	140%	
4002	EMPLOYERS NIC	-	-	-	851			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	1,815			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4014	LIGHT & HEAT-Electric	2,743	2,625	2,200	2,310	84%	88%	
4036	REPAIRS & MAINTENANCE	750	525	525	551	100%	105%	
4163	Noticeboards/Amenities Repairs	800	840	800	840	95%	100%	
	Total Expenditure	**7,595**	**8,743**	**9,275**	**13,039**	106%	149%	*Increase mainly due to re-apportioning of staff time, NI & Pens costs (see above)*
	NET	**-7,595**	**-8,743**	**-9,275**	**-13,039**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
603	**EVENTS**							
	INCOME							
1013	Mayors Charity Events	678	0	0	0			
1128	Events Income	150	0	300	400			*Income from stalls at Town Council events*
	Total Income	**828**	**0**	**300**	**400**			
	EXPENDITURE							
4001	STAFF COSTS	1,981	2,852	3,500	14,497	123%	508%	*Staff costs re-apportioned between cost centres*
4002	EMPLOYERS NIC	-	-	-	1,897			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	3,943			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4031	P R & PROMOTIONS	6,640	10,815	8,000	8,500	74%	79%	*2x WTC events planned for 2025/26 (VE day and Love Parks week)*
4035	Licences/Certification		0	100	105			
4228	Centre Stage repairs	0	525	0	0			*Now accounted in 111*
4533	WOODLEY CARNIVAL	3,000	3,000	3,000	3,000	100%	100%	
	Total Expenditure	**11,621**	**17,192**	**14,600**	**31,942**	85%	186%	*Increase mainly due to re-apportioning of staff time, NI & Pens costs (see above)*
	NET	**-10,793**	**-17,192**	**-14,300**	**-31,542**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
604	**PUBLIC TOILET**							
	INCOME							
1603	Town Ctre Public Toilet Inc	231	525	150	150	29%	29%	
	Total Income	**231**	**525**	**150**	**150**	29%	29%	
	EXPENDITURE							
4001	STAFF COSTS	2,289	3,198	4,300	3,566	134%	112%	
4002	EMPLOYERS NIC	-	-	-	422			*NI previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4005	EMPLOYER'S SUPERANNUATION	-	-	-	970			*Pension previously accounted for under 103 - Corporate Management. Now apportioned to Cost Centres*
4012	WATER RATES	171	210	250	263	119%	125%	
4014	LIGHT & HEAT-Electric	1,543	1,260	1,000	1,050	79%	83%	
4034	Public Toilet Consumables	45	210	0	0			
4036	REPAIRS & MAINTENANCE	415	525	525	551	100%	105%	
4040	Washroom Services/Mats	177	263	263	263	100%	100%	
	Total Expenditure	**4,640**	**5,666**	**6,338**	**7,085**	112%	125%	
	NET	**-4,409**	**-5,141**	**-6,188**	**-6,935**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
608	**YOUTH SERVICES**							
	INCOME	**0**	**0**	**0**	**0**			
	EXPENDITURE							
4269	Youth Survey	4,645	5,000	0	0			
4270	Youth Services	25,760	30,000	12,900	15,000	43%	50%	*24/25 Revised based on funding Annual Grant apps in Youth Grant / Budget based on Youth Service starting mid-year / 25/26 forecast based on new service commencing mid-year*
	Total Expenditure	**30,405**	**35,000**	**12,900**	**15,000**	37%	43%	*Decrease based on only half year Youth Service provision, and no Youth Survey*
	NET	**-30,405**	**-35,000**	**-12,900**	**-15,000**			

		2023/2024 Actual	2024/25 Budget	2024/25 Revised Est	2025/2026 Forecast	24/25 Revised Est vs 24/25 Budget	25/26 Forecast vs 24/25 Budget	
117	**LS EMR**							*Cost centre reports expenditure which is covered by funding allocations already made to EMRs*
	INCOME	**0**	**0**	**0**	**0**			
	EXPENDITURE							
4138	W Pk Play Area costs	0	0	5,654	0			
4140	Allot Roadways costs	0	0	18,986	0			
4148	Allot Toilet costs	0	0	1,229	0			
4151	WPLC Refurbishment costs	0	0	800	0			
4270	Grant - Youth Services	0	0	1,000	0			
	Total Expenditure	**0**	**0**	**27,669**	**0**			*Further EMR expenditure may take place - no effect on budget as expenditure accounted for at initial allocation*
	NET	**0**	**0**	**-27,669**	**0**			